

St. Luke the Evangelist School Board Meeting Minutes August 18, 2015

Call to Order

The regular meeting of the School Board was called to order at 7:05 p.m. at St Luke the Evangelist Catholic Church by President Marie Ott.

Members present: Kayla Crann, Kayla Curran, Marie Ott, Licia Pettit, Travis Funseth, Dennelle Hogan

Members absent: Donna Townsend

Staff present: Tonya Eaton, Fr. Larry Hoffmann

Visitors present: none

Approval of Agenda

Discussing the email from Steve Wieneke, the Ankeny Chamber of Commerce and the handbooks were all added to the agenda.

Approval of Minutes from Prior Meeting

Minutes approved via email.

Discussion Items

Family School Association: Will have a table at the Ministry Fair.

Recruitment: Enrollment is now at 41 students, expected to be 43 by the end of the week.

School Board Elections: Ad has been in the bulletin, we will have our new members at the September meeting. Elections for executive board positions will be in October.

Ministry Fair: Licia, Kayla Crann and Travis offered to help sit at the School Board table to encourage and inform potential board candidates.

Lunch Program: The school has had generous donations of kitchen equipment (mixer and griddle, etc.). We are using AE for milk; the cooler should arrive next week. Jenny Bell, the school's nutritionist, has been enthusiastic about heading up our production kitchen. The first month's menu was passed out and discussed. The board voted on and approved the lunch costs: \$3.00 per student meal, \$3.50 per adult meal.

Knights of Columbus partnership: The board read an email from Grand Knight Steve Wieneke. The Knights have graciously offered to partner with the school on some events. The first is to provide treats at Meet the Teacher night. The board would like to work with them on this and other events.

Professional Development Meals: The Board will be providing breakfast for staff tomorrow.

Spanish: The Spanish teacher has been hired. The students will all have Spanish class two times per week.

Marketing: The Ankeny Chamber of Commerce is interested in having the school be a Chamber member separate from the parish. There is a yearly dues cost associated with this. The board discussed and decided the marketing value is not worth the cost this year. This should be revisited in the spring. The Des Moines Register will be coming to the school on Friday to prepare an article before the first day.

Handbooks: They are at the printers and will be available for staff and families next week.

Budget: The school is operating within budget.

Tonya: Our Principal expressed gratitude to the board and to Father Larry for all the hard work, support and prayers during the last year that have helped get the school to this exciting time. She read the letter she plans to read to the staff tomorrow. The Meet the Teacher night and school supply drop off will be August 24th, the first day is August 26th. Bishop Pates will be at the school the morning of the first day.

Next Meeting

Next regular meeting is scheduled for September 22nd at 7 p.m. at St. Luke's.

Adjournment

Meeting was adjourned at 7:55 p.m.

Minutes submitted by: Margery Pierce