

**St. Luke the Evangelist School Board**  
**Meeting Minutes**  
**September 22, 2015**

**Call to Order**

The regular meeting of the School Board was called to order at 7:03 p.m. at St Luke the Evangelist Catholic Church by President Marie Ott.

Members present: Kayla Crann, Kayla Curran, Marie Ott, Licia Pettit, Donna Townsend, Dennelle Hogan, Shawn Althaus and Amy Thompson

Members absent: Travis Funseth

Staff present: Tonya Eaton

**Approval of Agenda**

Agenda approved.

**Approval of Minutes from Prior Meeting**

Minutes approved prior to meeting via email.

**Installation of New Members**

Shawn Althaus and Amy Thompson were welcomed and duly installed. Outgoing members Marie Ott and Donna Townsend were thanked for their years of service to the board.

**Officer Elections**

Licia Pettit was elected President, and Kayla Crann was elected Vice-President.

**Executive Session**

The board went into an executive session from 7:11pm until 7:26pm. No minutes were taken.

**Discussion Items**

Family School Association: No one was present from FSA, but Tonya said she will be meeting soon with FSA president Melissa Teggatz and many activities were being planned. A donor has generously gifted the FSA with startup funds.

Developmental Kindergarten: Tonya believes this is a need in Ankeny and this would be a way to evangelize within our community while recruiting potential new students. It would be a half day program to meet the needs of children not yet ready for kindergarten, but beyond regular preschool. Board members would like more information and specific examples of how other Catholic schools operate their DK programs. Board members concerns include space limitations in the future, and the impact on our admissions policy. Tonya will email out information after doing some research.

Recruitment: Enrollment is 44 students. A family is moving in next year with two new students. The school is generating interest around town among families with preschool and younger children. Families expressing interest in enrolling their children in the future should be advised to register in the parish and become involved in parish activities.

School and Classroom Update: Things are going extremely well. Teachers are consistently using interactive software in their teaching. The students are happy – they like their uniforms, and the hot lunch program is popular. The Spanish teacher is using language immersion, and the students are learning quickly. In November the children will be researching their classroom saint and an assembly will be held where they present their findings. All-school Mass is held each Friday. 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> grades have all assisted once at Mass. Kindergarten will begin assisting at Mass next semester.

Marketing: Will likely do a Trunk or Treat event next year. Tonya will look into participating in the Uptown Ankeny fall event.

Committees: Dennelle will join the finance committee, Kayla Crann will join the School Improvement Committee, Licia will continue to visit the FSA meetings.

Board Goals: These are designated by the Diocese.

### **Next Meeting**

Next regular meeting is scheduled for October 27<sup>th</sup> at 7 p.m. at St. Luke's.

### **Adjournment**

Meeting was adjourned at 7:57 p.m.

Minutes submitted by: Margery Pierce