

## **St. Luke the Evangelist School Board Meeting Minutes January 26, 2016**

### **Call to Order**

The regular meeting of the School Board was called to order at 7:07 p.m. at St Luke the Evangelist Catholic Church by President Licia Pettit.

Members present: Kayla Curran, Kayla Crann, Licia Pettit, Amy Thompson, Travis Funseth

Members absent: Dennelle Hogan, Shawn Althaus

Staff present: Tonya Eaton, Fr. Larry Hoffmann

### **Approval of Agenda**

Agenda approved.

### **Approval of Minutes from Prior Meeting**

Minutes approved by email.

### **Discussion Items**

Family School Association: A FSA Fundraising Committee meeting was held last week. A number of ideas are in the works. FSA will be sponsoring BINGO next Thursday evening for school families in honor of Catholic Schools Week.

Parish Council: The Council has invited school board members to an event to plan long and short term goals for the parish. This will be held April 2<sup>nd</sup>.

School and Classroom update: Another student will be joining our school on Monday bringing us to 47 students currently. The teachers are wonderfully creative in the classroom and students are engaged and learning.

Registration: New family registration was held this morning. Kindergarten is capped at 25 with 9 more names on a waiting list. 3-4 students were added to the upper grades. Some further discussion of registration policies included clarification that St. Luke parish members receive first priority, followed by OLIH members, then other Catholic parishes, then non-Catholic students.

Travis motioned for the board to enter a closed session, Amy seconded. The board went into closed session at 7:31pm and returned to open session at 7:56pm.

Marketing: The electronic billboards are still up and thank you notes have been sent to Clear Channel. They will continue to run as space is available. The school has joined the Ankeny Chamber of Commerce. A ribbon cutting ceremony will be held 2/5 at noon in the gym. Tonya spoke to the parish about the school at both Masses last weekend.

Budget: Copies of the budget were distributed. Tonya will take it to finance council and would like some board members to also attend. There will be no tuition increase next year. This year's budget included expense related to building, maintenance and utilities – whereas last year the parish absorbed

these costs. The budget shortfall will continue to be picked up by the parish. Fr. Larry said the shortfall was consistent with most Catholic schools. Tonya distributed a teacher salary scale. Tonya would like to increase the teacher pay raises for next year. The board will vote on adjusting the salary bases at the next meeting. Tonya will be applying for a grant to cover furnishings for next year. The lunch program, as well as the wrap-around care program are self-sustaining and not included in the budget.

Mission Statement: Travis compiled some ideas and received feedback. The board concluded that the board mission statement needed to align with the school mission statement.

Goals: The board discussed a list of board goals. These ideas will be put into Google docs where board members can look and edit the goals together. Will work on this next meeting. The 2016 goals are the more immediate needs.

School Board Party: We need to find a date that works for Amy.

**Next Meeting**

Next regular meeting is scheduled for February 23<sup>rd</sup> at 7 p.m. at St. Luke's.

**Adjournment**

Meeting was adjourned at 8:50 p.m.

Minutes submitted by: Margery Pierce