

# **St. Luke the Evangelist School Board Meeting Minutes**

## **May 23, 2016**

### **Call to Order**

The regular meeting of the School Board was called to order at 7:03 p.m. at St Luke the Evangelist Catholic Church by President Licia Pettit.

Members present: Kayla Curran, Kayla Crann, Licia Pettit, Amy Thompson, Dennelle Hogan, Shawn Althaus

Members absent: Travis Funseth

Staff present: Tonya Eaton, Fr Larry Hoffmann

Guests present: Vlad da Costa

### **Approval of Agenda**

Motion to add discussion item: admissions policy; motion approved.

### **Approval of Minutes from Prior Meeting**

Minutes approved prior to meeting via email.

### **Reports**

Tonya attended a meeting regarding Title I. Title I is special services for a student needing help in reading or math who also qualifies for free/reduced lunch. Tonya doesn't believe any registered students for next year meet this criteria. If we did, the student would go to a public school for the learning assistance. Tonya expects to meet with the liaison eventually regarding Title II and Title III.

Currently there are 4 more 4<sup>th</sup> graders and 1 more 2<sup>nd</sup> grader considering St. Luke's in addition to those already registered. The school took a pilgrimage to the Holy Doors in Des Moines. They went to the Cathedral, the Basilica and Our Lady of the Americas. Students were especially interested in the stories on the stained glass windows. The last week of school will include a celebration of our Spanish language instruction – a Mexican lunch and a piñata. Kindergarten Visit Day went well; next year's students and parents came to school to learn more about St. Luke's. Uniform fittings will be June 1<sup>st</sup> and 2<sup>nd</sup>. The playground fund earned \$13K from the Bike Walk Run. We now have nearly all the \$25K needed for phase 1 of the playground. The Playground Committee will talk with Finance Council regarding the next step.

### **Admissions Policy**

Diocesan Superintendent Bonday will join us next month as we review the admissions policy. The policy needs to be amended to read that class capacity is 24 students. The board had a lengthy discussion on the phrase "actively participating" as a qualifier for a St. Luke's parishioner and how to handle those who register in the parish the day of school registration. Should parish tithing and volunteering play a role in determining enrollment priority? Or should we determine seniority by date of parish registration? We do not want to create an atmosphere of exclusivity but also need firmer guidelines. No decisions were made. Discussion to be continued with Dr. Bonday next month.

**Budget**

There are no delinquencies in tuition and we are operating well inside our budget. We have an arrearage in the nutrition (lunch) program, but this is fairly common at most area Catholic schools. The shortfall is covered by a surplus in our wraparound care program. No issues are anticipated for next year. We are planning on two after-school care employees for next year. The budget was approved by finance council.

**Marketing and Recruitment**

We get to distribute a free mailer with the Ankeny Chamber. We will have a float in the Summerfest Parade. Margery will contact the Safety Town program to ensure our school is listed as an option for attendees. Margery will reach out to the Press Citizen to see about getting an article done.

**Report from FSA**

The Bike Walk Run was a huge success! Thanks to all who participated and helped. Summer activities are being planned.

**Nutrition**

The school will have two lunch shifts next year.

**Continuing Education**

Tonya will attend the Stream Conference this summer. This is Science, Technology, Religion, Engineering and Math – STEM with a Catholic faith component.

**Code of Conduct**

The board will read and review to discuss at next meeting.

**Next Meeting**

Next regular meeting is scheduled for June 20 at 7 p.m. at St. Luke's.

**Adjournment**

Meeting was adjourned at 8:55 p.m.

Minutes submitted by: Margery Pierce