

St. Luke the Evangelist School Board Meeting Minutes September 27, 2016

Call to Order

The regular meeting of the School Board was called to order at 7:05 p.m. at St Luke the Evangelist Catholic Church by President Licia Pettit.

Members present: Kayla Crann, Licia Pettit, Amy Thompson, Dennelle Hogan, Shawn Althaus, Kelly Royal and Katherine Rafferty

Members absent: None

Staff present: Tonya Eaton, Father Larry Hoffmann

Visitors present: None

Approval of Agenda

Agenda approved.

Approval of Minutes from Prior Meeting

Minutes approved prior to meeting.

Opening Activities

The new board members were welcomed, introduced, and given a brief explanation of board procedures. Motions were made and seconded to elect Licia Pettit as president of the board and Denelle Hogan as vice president. A vote was held and these positions were duly filled.

Reports

We have a shortage of volunteers to staff the school lunchroom. Board members offered suggestions for finding possible volunteers. Tonya will discuss with Father making this a paid position to ensure staffing.

Tom Chapman, a Catholic lobbyist with the Iowa Legislature has suggested that Catholic schools invite political candidates to our school to let them know we support ESAs (Educational Savings Accounts) and would like them to vote this into law.

Tonya gave a presentation to the Pastoral Council regarding our enrollment projection versus building space. We will run out of space in 2018. She also discussed strategies for Middle School student retention.

Occasionally the school is asked to advertise or sponsor various extra-curricular student groups. Board members will discuss at the next meeting what our procedure on this should be.

Committee Updates

We need a point person for each subcommittee. The subcommittees should be doing the legwork on issues and presenting their findings to the board so meetings can run efficiently.

Finance: Denelle

FSA: Kelly
Policy: Amy, Denelle, Katherine
Building: Amy, Licia, Kayla, Shawn
Marketing: Shawn

Discussion Items

Admissions Policy: The old policy needs to be updated with the changes made earlier this year. Kayla updated it in Google Docs. The issue of priority of employee's children in relation to siblings of current students will be revisited again next meeting. Registration Day procedures will also be clarified at the next meeting.

Looking ahead

Each meeting the board will address one or more items on the list. Subcommittees will do research before each meeting on issues pertaining to their committee.

During the October meeting, we will look at teacher dress code, admissions policy and discounting or waiving tuition for 4th and subsequent siblings in the building simultaneously.

Issues to be discussed at later meetings this academic year include: Code of Conduct, Academics/Grading Principals and Guidelines, Guidelines for Whole Grade or Subject Acceleration, Daily Processes, Emergency Procedures, Uniform Code (in particular footwear), General Rules, Health Information, Misc. Information, Governing Board Policies.

Policy Procedure: When revising policy, the Policy Subcommittee will do research, present their findings to the board and then the proposed revision will be publicized and voted upon the following month.

Next Meeting

Next regular meeting is scheduled for October 25th at 7 p.m. at St. Luke's.

Adjournment

Meeting was adjourned at 8:38 p.m.

Minutes submitted by: Margery Pierce