

# **St. Luke the Evangelist School Board Meeting Minutes**

## **October 25, 2016**

### **Call to Order**

The regular meeting of the School Board was called to order at 7:05 p.m. at St Luke the Evangelist Catholic Church by President Licia Pettit.

Members present: Licia Pettit, Amy Thompson, Dennelle Hogan, Shawn Althaus and Kelly Royal

Members absent: Kayla Crann, Katherine Rafferty

Staff present: Tonya Eaton, Father Larry Hoffmann

Visitors present: None

### **Approval of Agenda**

Agenda approved.

### **Approval of Minutes from Prior Meeting**

Minutes approved prior to meeting.

### **Reports**

#### **Tonya**

The Our Lady's Little Learners Preschool Open House at St. Luke's School will be November 20<sup>th</sup> from 12:30 – 2pm. Our Meals from the Heartland service project went well. Even the kindergartners participated with the older children's help.

#### **Phase II**

One person from our school board Building Committee should attend the Phase II meeting on November 2<sup>nd</sup>.

#### **FSA**

Eric Peters attended as a representative from the Family School Association. He is glad to see new people getting involved in the FSA. The Executive Committee has noticed, however, that the same parents are volunteering for most activities. The Exec Committee is looking for a more systemic way of distributing the duties, such as perhaps assigning grade levels to particular projects. Kelly suggested that perhaps parents who are new to private education may not understand how critical parental volunteerism is to running our school. We may need to find a way to educate our parents on the importance of the volunteer obligation at our school. We will put this on the agenda for November.

#### **Board Photo**

We still need to take the school board photo.

#### **School Security**

Our procedure for parent pick-up from our after-school program is changing to enhance student and school security. The secretary will now staff the front desk for the duration of the after-school program

hours. The doors will auto lock. Parents will sign the child out with Sue, and she will then use the new walkie-talkie to ask staff to bring the child to the front office. We need to be thinking of building security infrastructure when we are planning Phase II of our school construction.

### **5<sup>th</sup> Grade Technology**

Ankeny public schools go to one Chromebook per student beginning in 5<sup>th</sup> grade. Is this something we want at St. Luke's? Does this fit with our educational philosophy? Tonya will do a pro/con list for the November meeting.

### **Admissions Policy**

The board had discussion on conducting a multi-day registration with current parishioners registering before non-parishioners. Changes to the policy were presented. The board discussed prioritizing employee's children over current siblings in our registration procedure.

### **November Agenda**

Emergency Procedures and Uniform Policy will be on the agenda for November

### **Next Meeting**

Next regular meeting is scheduled for November 14 at 7:00pm.

### **Adjournment**

Meeting was adjourned at 9:06 p.m.

Minutes submitted by: Margery Pierce