

**ST. LUKE THE EVANGELIST
CATHOLIC SCHOOL BOARD MEETING
Meeting Minutes
January 28, 2020 6:30 pm**

Mission Statement

The members of St. Luke the Evangelist's Catholic School, together with our parish, commit to serving the students by ensuring that the teachings and values of Jesus Christ are integrated in all aspects of school life. We will serve as partners in the formation of life-long learners and living witnesses of Christ by leading lives of faith and stewardship.

- 1. Opening Activities** (5 minutes)
 - a. Call to Order — Anna Schaffer
 - b. Prayer
 - c. Roll Call – Anna Schaffer
 - i. Voting Members - Katie Garrett, Sam Knezevic, Nate Newman, David Niedergeses, Steve Pins, Meghan Ruper, Anna Schaffer, Joe Schmidlein
 - ii. Non-voting Members Attending – Principal Misty Hade, Father Ken Halbur; Absent Secretary Susan Grebasch
 - d. Call for Additional Agenda Items – All members
 - i. No additional items added.
 - e. Approval of Agenda – All members
 - i. Approval of agenda as listed – Steve Pins motioned for approval, Dave Niedergeses seconded. Approved by all members present.

- 2. Open Forum** (non-Board member presents information to the board)
 - a. N/A

- 3. Reports** (questions about reports that have been emailed prior to the meeting - 25 minutes)
 - a. Administrative Report – Principal Hade
 - i. Iowa Assessment scores available and a draft of calendar for discussion.
 - ii. Scores above the national average for Reading, Writing, and Math in grades 3-7. Possibly getting scores from other Diocesan scores for comparison. Will send out to parents in an email/Thursday letter.
 - iii. Draft of 2020-21 academic calendar
 1. Provided with a draft and will provide feedback to Misty in February meeting and vote on approving it.
 2. Dioceses is going to full day professional development instead of early dismissals
 3. Some we will have to do as full days (Diocesan professional development), we can determine on the rest of we use ½ days or full days
 4. Getting closer to following Ankeny school district schedule (except different 1st day of school)
 - b. Extra-Curricular Programming - Steve Pins
 - i. None
 - c. Capital Campaign & Building - Father Halbur
 - i. Just shy of \$200k short
 - ii. Concern on whether starting on April 1st
 - iii. Ankeny has an ordinance that has a tornado shelter included in it, March 1st deadline for it to go into effect, would add \$500k to building costs
 - iv. Conversations with Diocesan leaders on how this impacts us and when/how to move forward
 - v. Less than 20% have returned forms for plus one campaign
 - vi. Question on rebidding and changing from design build contract to lower costs.
 1. We are currently committed to the design build with Story Architect.
 2. Unsure if we can get bids from another general contractor

- vii. Is there a Plus One committee?
 1. Have had serious size donations from a few
 2. Need to make some phone calls with committee/volunteers
- viii. Current plan
 1. Put music and guidance on carts for the fall semester
- ix. Anything board can do?
 1. Variance from the city council
 2. Could move parts of the project around
 - a. Push off parking and use that money for storm shelter?
 - b. However, increased parking is a selling point
 - c. Could we get a temporary variance for parking lot?
 - d. Could we take out the meeting room?
- x. Next communication to the parish will go out as soon as we get an update from the Diocesan leaders
 1. Will have a finance update from Fr. In the next few weeks and include a lot of this information
 2. Has meeting with Paul Carlson about long term planning and debt load
- d. Technology Captain – David Niedergeses
 - i. None.
- e. Grant Captains – David Niedergeses/Joe Schmidlein
 - i. Submitting grant applications
 - ii. Completed SW Iowa grant for updating security
 - iii. Prairie Meadows grant is open and submitting for Chromebook cart, due Feb 28th
- f. Finance Captain - Sam Knezevic
 - i. Do we have to have a final approved budget voted on by a certain date?
 1. Need concerns from finance council brought back to school board
 2. Was a concern about the extra \$20,000 ask, but might not be a deal breaker
 3. Depending on a few variables, there are some increases to the budget due to increases in benefits costs, around ~4,000
 4. 29 new Kindergartners, added a 5th grader, a few tours in the next few weeks
- g. Policy/Handbook Captain - Katherine Garrett – in discussion items.
- h. SIAC Captain – Nate Newman/Meghan Rupiper – in discussion items.
- i. Family School Association Captain - Anna Schaffer
 - i. None.

4. Discussion Items (7:00)

- a. Extra-Curriculars
 - i. Potentially adding an art club
 1. Starting after Spring Break for 8 weeks
 2. Will talk to potential instructor about age range
 - ii. Also considering an innovators club with Innovators Academy
 1. Could start with a \$5/student field trip with a class
 2. Family night possible as well
 - iii. First Lego Club
 1. Could be some prohibitive costs to start it
 2. John Deere does offer some grants for Lego leagues
 3. Most of the cost of the club would be up front costs
 4. Potential instructor who has run a league before
 5. Start with a smaller group this spring. Having a parent volunteer supervising a few kids, getting kits ordered off the website on Friday mornings (7-8)
 - iv. Girls on the Run
 1. A little behind on getting one started, need coach to go through training
 2. 3-5 grade girls, 2 days a week 3:30-4:45
 3. Focuses on lessons on improving health and then going for a run
 4. At the end of the session is a 5K

5. Have done something similar with a bootcamp and Kate Ledyard. Maybe have Kate do this as well
6. There is an additional/older program for 6-8 grade girls as well.
- v. Cooking class
 1. Comes from St. Augustine
 2. Similar offering there and parents loved it when it was offered
 3. A former family consumer science teacher has approached Misty about offering a “home economics” club for students
- vi. Overriding concern is parent volunteer needs and costs
 1. Do we want a volunteer fair/ministry fair with opportunities to show areas where people can help and recruit new parents into the volunteer pool
 2. Need to have a balance between clubs with low costs and some with higher costs and have options for all students
- vii. Focus on an art club (art/guidance room) and Lego club for the spring – 8 weeks after spring break, before school (7:30-8) on Fridays
 1. Do we have a fee or ask for donations
 2. How do we recruit parent volunteers
 - a. Sign up genius
- b. Policy review
 - i. Uniform policy
 1. Nicol Jones presenting on some new options after working with St. Pius
 2. Brian Hobbs (Professional Products) working with St. Pius to provide all spiritwear and uniform clothing
 3. Providing options for spirit wear for St. Lukes
 - a. Dry fit shirt that won't fade
 - b. Price would be comparable with current clothing
 - c. ¼ zip option to wear as an over jacket
 - d. Athletic wear options for teams
 4. St Pius has plans for 3 orders per year (bulk orders decrease costs including with shipping (September 1, Christmas, spring)
 5. Will start with spiritwear options for parents, t-shirts, long sleeves, hoodies, blankets
 - a. Clothing with logo on it (basic items)
 6. Questions – when is store open (year around, couple of bulk time ordering)?
 - ii. Expulsion policy
- c. Scorecard goal updates
 - i. See scorecard.
- d. Executive Session – motion by Nate Newman, Steve Pins second, all in attendance approved at 8:34 pm. Left session at 9:15 pm.

5. Introduction of New Items – None.

6. Fr. Ken's Comments

- a. Leaving February 9 for vacation.
- b. Bishop Joensen will preside over Feb. 12 school mass.

7. Closing Prayer

8. Adjournment by Anna Schaffer at 9:17 pm

9. Next Meeting: February 25th (Anna gone)

Reports

Administrative

January Board of Education Report

St. Luke the Evangelist Catholic School~

Misty Hade Mission and Core Values:

We Pray~We Learn~We Serve

Vision:

St. Luke the Evangelist Catholic School is an inviting, positive community where ALL are respected, encouraged and challenged. As a family, we lead with a servant heart. We strive to build faith, academic, and emotional growth for each individual as a valued child of God.

- Enrollment Numbers: 2019-2020
 - Kindergarten: 27
 - First Grade: 37
 - Second Grade: 32
 - Third Grade: 31
 - Fourth Grade: 16
 - Fifth Grade: 15
 - Sixth Grade: 12
 - Seventh Grade: 7 Total Students: 177
- What is keeping us busy this month?
 - Pray:
 - Student-led Masses
 - Morning and afternoon prayer
 - CSW student-led mass
 - Learn:
 - Being in classrooms
 - Walkthroughs providing feedback
 - Observations of teachers
 - Administrator meeting
 - English Language Arts committee meeting- looking at the curriculum for middle school students throughout the Diocese
 - Professional Development Diocesan Wide- English Language Learner speaker- great ideas on how to teach all students reading strategies.
 - Serve:
 - Preschool buddies- 6th and 7th grade students went to Our Lady's Little Learners
 - Mission Awareness day
- Success
 - Catholic Schools Week
 - Miss Babcock applied for and received an Agriculture in the Classroom Teacher Supplement Grant funded by the Iowa
 - Agriculture Literacy Foundation with their project titled Learning About Interdependent Relationships in Ecosystems.

Other information:

Durham Bussing- I will be meeting with Durham to see about transportation for our

students in the Fall of 2020.

Grants- applied for a grant to increase our security of the campus.

Extracurricular

1. I would like to suggest adding at least one extra-curricular to the schedule for the late winter/spring months of this school year. My thoughts on what to add are below.
 - a. Innovators Academy – I will send an attachment that shows some possible opportunities for our school. After talking to Annie at the Academy there is a possibility of doing this at our building.
 - b. Bricks4Kidz <https://www.bricks4kidz.com/program-events/after-school-programs/>. While there is currently no programming in Ankeny, they will reach back out to me when/if that changes
 - c. An art/drawing class
 - i. We do have a parent that is willing to lead this class
 - ii. This is a class/club that would be able to include both younger and older students. Most likely in separate sessions.
 - iii. Possibly do a beginner and advanced class
 - iv. Possibly create a theme for each class or set of classes
 - v. Could we demonstrate the artwork somewhere in the school?
2. Battle of the Books report
 - a. Currently has about 35 students participating
 - i. Grades 3-5 represented
 - b. They have been meeting as a large group on Monday evenings
 - c. Will be finalizing teams of 5-6 students this week.
 - d. There will be an in school competition during the week of Feb. 24 (TBA)
 - i. Top two scoring teams will go on to the diocesan wide Competition
 1. Held at Sacred Heart on March 9th.
 - e. During the 01/27/2020 meeting they held a “mock competition” that went very well.
3. Chess Club report
 - a. Open to ALL students
 - b. Meet on Saturdays from Jan. 18th – Feb. 29th 9am-10:30am and Wednesdays (before school) from Jan. 22nd – March 4th 7-8am
 - c. The first meeting was this past Saturday.
 - i. We had roughly 14 kids participating
 - ii. Grades of kids participating ranged from K – 5th Grade
4. Middle School Debate
 - a. At this time, we still have no coach; in my opinion we should table the Debate team until next school year.
 - i. We should make it a priority to find someone willing to coach this towards the beginning of next school year.
 - b. Tournament Dates:
 - i. Tuesday Jan 28
 - ii. Tuesday Feb 25
 - iii. Tuesday March 24
 - iv. Thursday April 16
5. Geography Bee
 - a. School wide Geography Bee was held on 12/18/19
 - i. Top 10 students after class testing, participated in the school wide event.



ii. Top 3 place finishers are:

1. 1st Place – Sofiya – She will be taking the next level test to see if she qualifies for the State Competition held in March
2. 2nd Place – Harrison
3. 3rd Place – Italia



iii. Congratulations to all that competed and had a blast doing so!

6. Spanish Club

- a. No new information to report

7. Boys Basketball

- a. We have 11 boys on the 2020 St. Luke the Evangelist basketball team.
- b. Boys basketball team competed in the CBL Jamboree this past weekend
 - i. This is where all of the teams play 11 short 10 minute games to evaluate talent level, etc. in order to place the teams in level competition for the regular and post season.
- c. Regular Season will start this upcoming Saturday 02/01/2020
- d. The schedule is up online, however, there is a possibility of adding two additional games.
 - i. The schedule will be emailed to parents of the team as well as put onto the St. Luke the Evangelist Parents Facebook Page.

8. Longhorn Bootcamp

- a. No updates currently.

9. Middle School Band

- a. Band students of SLTE in grades 5-7 performed in the All City Concert Band Festival with students from all of the other Catholic Schools in the Diocese including the Dowling Catholic Concert Band on Monday 01/13/2020.

10. Possible Extra Curriculars for the coming years

- a. Stock Market Game (<https://www.stockmarketgame.org/>)
 - i. A couple of diocese schools currently do this as an extra curricular for the middle schoolers, it is tailored to the Middle School aged child and they meet twice a month.
 - ii. Stock Market Game (SMG) teaches middle school kids what a company is, what stocks and bonds are, and how to invest in them. While this is a game designed for students of all ages, the program has been tailored for a middle school audience. We will focus on business issues, work collaboratively in

teams, and hopefully inspire students to learn more about money, investing and business.

- iii. This could be set up for students in younger grades as well.
- iv. I am waiting to hear back as to exactly how this works, who teaches it, etc.
- b. First Lego League **ages 9-14**
 - i. <https://www.isek.iastate.edu/fl/>
- c. First Lego League Junior **ages 6-10**
 - i. <https://www.isek.iastate.edu/fljr/>
- d. Mock Trial **Grades 6-8**
 - i. <https://www.iowabar.org/page/MSMockTrial>
- e. Real Food 4 Kids Cooking Class **Grades 2-8**
 - i. <https://www.realfood4kids.com/register-for-classes/after-school-cooking-clubs>
 - ii. Above link is for registration to the St. Augustin after school club.
 - 1. Cost per student in the above is \$125 / student for 7 sessions
 - 2. I am told this sells out quickly at St. Augustin.
- f. SmartLab
 - i. I have forwarded information on this to the Board for review

This is not a school extra-curricular, however they definitely deserve recognition; we had two SLTE School fourth graders qualify for the Knights of Columbus state spelling bee. Congratulations to 1st place – Patrick Lora and 2nd place – Gabriel Niedergeses!!

Technology - No Report

Grants - No Report

FSA

- Celebrating Catholic School's Week this week
- Tonight (1/28) is Urban Air Spirit Night/Fundraiser
- Preparing for Feb Book Fair to be held during conference time. Made around \$4,000 with last Book Fair.
- Dr Ryan (Dowling) will be at St. Luke's to talk to 4th-7th grade parents about the value of Dowling
- Flexible seating purchased with grant money received from Blank Children's Hospital
- Gala coming up 2/8; over \$18K in sponsorships this year. \$100 raffle tickets still available for purchase. Only 150 tickets will be sold.

Policy - No Report