

**ST. LUKE THE EVANGELIST
CATHOLIC SCHOOL BOARD MEETING
Meeting Minutes
August 17, 2021 6:30pm**

Mission Statement

The members of St. Luke the Evangelist's Catholic School, together with our parish, commit to serving the students by ensuring that the teachings and values of Jesus Christ are integrated in all aspects of school life. We will serve as partners in the formation of life-long learners and living witnesses of Christ by leading lives of faith and stewardship.

1. Opening Activities

- a. Call to Order at 6:32 pm — Father Ken Halbur
- b. [Prayer](#)
- c. Roll Call – Father Ken Halbur
 - i. Voting Members Present - Katherine Garrett, Sam Knezevic, Nate Newman, David Niedergeses, Steve Pins, Meghan Rupiper.
 - ii. Non-voting Members Attending – Principal Misty Hade, Father Ken Halbur, Secretary Susan Grebasch
- d. Call for Additional Agenda Items – All members
 - i. None.
- e. Approval of Agenda – All members

2. Open Forum (non-Board member presents information to the board)

- a. Introduction of potential new board members.
- b. Current board members will send Father their selection of candidates in order of preference with comments for selection of a member for the current open position.

3. Reports (questions about reports that have been emailed prior to the meeting)

- a. Administrative Report – Principal Misty Hade
 - i. 277 registered as of this meeting with a couple of tours still going on.
 - ii. Discussion on COVID mitigation efforts if needed:
 1. Lunch will still be assigned seating to help track contact.
 2. If a classroom has been exposed, all the classroom students will receive notification.
 3. If a closer contact has been identified, individuals will receive more communication.
 4. Can't require quarantine but strongly recommended for any sickness.
 - iii. Discussion on making sure any pictures of activities and the school show both those masked and unmasked to show all are welcome.
 - iv. Visitor Policy – will allow visitors at this time (ex. Lunch, help in classroom, etc.). This could potentially change in the future depending on situations.
- b. Extra-Curricular Programming - Steve Pins – see attachment at end
 - i. Working on finishing up program offerings and securing locations.
 - ii. Real Food program – typically fills up in a day or two.
 - iii. Adding a science exploration program for the younger grades.
 - iv. Basketball season – possibly adding in a concession option to be staffed by groups.
 - v. Faith Family program starting in September on the last Tuesday of the month. This will be K-8 and utilize the 7th and 8th graders as leaders.

- vi. Father Ken and Father James will be implementing Father Fridays with the Middle School once a month. More in depth conversations with them. Will also visit with the younger grades but on a less frequent basis for now.
- c. Capital Campaign & Building - Father Ken Halbur
 - i. No Prairie Meadows grant money received so still having to make up the new building shortage through other means.
 - ii. Implementing a buy a brick campaign this fall.
 - iii. The building is almost complete – finishing up the air conditioner system just before school starts.
- d. Technology Captain – David Neidergeses
 - i. With federal grant money received, purchased 84 iPads for grades K-3 and 36 Chromebooks for grades 4-8. Puts everyone at almost a 1-1 use. Additional teacher computers and systems were purchased as well.
- e. Grant Captains – David Neidergeses
 - i. None.
- f. Finance Captain - Sam Knezevic
 - i. There was discussion at the June board meeting of hiring a School Administrator Management (SAM) person to assist Principal Hade. The decision was made to hold on this until later before taking on the additional costs of that position. It will be looked at again mid-year/next spring.
 - ii. The Diocese is moving to a more unified look at budgets in the future. Starting later this year, the Diocese will begin working with parishes and schools on how that will come together. Meghan Rupiper will be the St. Luke’s representative.
- g. Policy/Handbook Captain – Katherine Garrett
 - i. Diocesan updates were done and those updates will be coming out soon in St. Luke’s materials.
- h. SIAC Captain – Nate Newman/Meghan Rupiper
 - i. Want to begin collecting information and data from the new teachers in probably November/December.
 - ii. Nate sent some materials to the board members to review and get back to him on if they are meeting the needs to track progress.
 - iii. For the next meeting, board members start to think about how to track parent survey/questions around conference time.
 - iv. Also setting up a way to track calendar reminders and programs for future board members to continue continuity.
- i. Family School Association Captain – Principal Misty Hade
 - i. Discussed upcoming events and restaurant nights.
 - ii. Green Par-Tee registration is open
 - iii. Noted that the FSA money raise purchased the following:
 - 1. Longhorn Dash – lockers
 - 2. Luau – tables, chair, shelving for the classrooms.

4. Discussion Items

- a. New Officers
 - i. Sam Knezevic will take over as president.
 - ii. Members will think about who may want to take over as vice president and commit to moving into the President office in the future.
 - iii. Katherine Garrett took over as FSA Captain.
- b. Building/Future Phase
 - i. Starting to think about Phase 3.
 - ii. Finance Committee looking to open a Future Phase Fund that will be an open account for anyone that wishes to donate money before any formal campaign begins.

- iii. St. Luke's needs to meet with the Ankeny Planning and Zoning committee to start looking at an extension for the portable classrooms due to the growing size of the school and meeting needs.
- iv. If an extension is granted, there will have to be some major repairs done – air conditioning, etc.

5. Introduction of New Items

- a. None.

6. Fr. Ken's Comments

- a. Building a Gaa Gaa Ball pit this weekend out by the playground/garden for another activity area.
- b. Have done previously and seems to be a hit with the students.

7. Closing Prayer

8. Adjournment— Father Ken Halbur

- a. Motion to adjourn at 7:49 pm. Steve Pins motioned, Katie Garrett second. All present approved.

9. Next Meeting: Tuesday, September 28, 2021, 6:30 pm

Bulletin Blurb - After a July break, the School Board met on August 17 to discuss school updates and preparation for the start of the 2021-2022 school year. Extra-curricular programs are coming together for the year with a calendar of events available starting at school drop off (Aug. 23). Additional faith programs are also starting up again in the classrooms. Monies raised by the FSA programs (Longhorn Dash and Luau) were used to purchase new lockers for the middle school students as well as additional tables, chairs and shelving for the classrooms to be used by students and religious education programs. Sam Knezevic was named as the new President. Vice President will be determined at the next meeting, Tuesday, September 28, 2021 at 6:30 pm.

Principal's Report

August Board of Education Report

St. Luke the Evangelist Catholic School~ Misty Hade

Mission and Core Values:

We Pray~We Learn~We Serve

Vision:

St. Luke the Evangelist Catholic School is an inviting, positive community where ALL are respected, encouraged and challenged. As a family, we lead with a servant heart. We strive to build faith, academic, and emotional growth for each individual as a valued child of God.

- Enrollment Numbers: 2021-2022 (as of 8/13/2021)
 - Kindergarten: 36
 - First Grade: 38
 - Second Grade: 35
 - Third Grade: 46
 - Fourth Grade: 37
 - Fifth Grade: 36
 - Sixth Grade: 18
 - Seventh Grade: 20
 - Eighth Grade: 10 Total

Students: 276

- What is keeping us busy?
 - Pray:
 - Prayer with new teachers
 - Mass with Bishop Joensen- August 16
 - Faith Journey- August 16
 - Learn:
 - Amplify Your Impact Workshop
 - Meeting with new staff
 - School Improvement Plan
 - Leadership Team Meeting
 - Student Support Team Meeting
 - PBIS Team Meeting
 - Family-School Association Meeting
 - Administrator Meeting
 - Taking Action through RTI workshop
 - Presented at the Diocese New Teacher meeting
 - Serve:
 - Moving furniture
 - Painting rooms and hallways
- Success
 - The building is open!
 - Free lunches for students!

Extra-Curricular Schedule – see following

Saint Luke the Evangelist Catholic School Extracurricular Programming 2021-2022

AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
STUDENT COUNCIL (5-8)									
BAND (5-8)									
CHOIR (5-8)									
FAITH BASED EXTRACURRICULAR - TBD									
LONGHORN BOOTCAMP (1-4)									
GIRLS VOLLEYBALL (6-8)									
REAL FOOD 4 KIDS COOKING CLASS (3-6)									
SCIENCE EXPLORATION (K-2)									
GIRLS BASKETBALL (5-8)									
BATTLE OF THE BOOKS (3-5) AND (6-8)									
CATHOLIC MATH LEAGUE (3-7)									
THINKING CAP QUIZ BOWL (5-6/7-8)									
GEOGRAPHY BEE									
THINKING CAP QUIZ BOWL (5-6/7-8)									
SPEECH AND DEBATE COMPETITION (6-8)									
BOYS BASKETBALL (5-8)									
REAL FOOD 4 KIDS COOKING CLASS (K-2)									
CODING FOR BEGINNERS (3-8)									
CHESS CLUB (K-8)									
CONTINUATION OF CODING (3-8)									
BOYS TRACK (5-8)									
GIRLS TRACK (5-8)									
GIRLS BEYOUTIFUL BOOTCAMP (3-5)									
SCIENCE EXPLORATION (K-2)									

Grade	Total # of NON-SPORTS opportunities	Girls sports opportunities	Boys sports opportunities
K	4		
1	5		
2	5		
3	8		
4	8		
5	12	2	2
6	12	3	2
7	11	3	2
8	10	3	2

**** All Extracurriculars are subject to changes to date, time, etc.**

****Some are dependant on parent volunteers.**

Saint Luke the Evangelist Catholic School Extracurricular Programming 2021-2022

- Soccer: <https://www.dowlingsoccerclub.org/> 

- Football: <https://www.dmcatholicfootball.com/> 

- Basketball: (Girls) <https://www.dowlingcatholicbasketballclub.com/home> 
 (Boys) email: cthielking@dowlingcatholic.org

- Wrestling: <https://www.facebook.com/groups/DowlingCatholicMatClub/?ref=share> 

- Swimming: <https://www.teamunify.com/team/iadcr/page/home> 

- Softball: <https://www.maroonsoftballclub.com/> 

- Dowling Catholic Camps and Clinics (updates frequently): 